

**Services Committee - Service Delivery Budget 23-2024**  
Saltash Town Council  
For the 5 months ended 31 August 2023

Account	Actual 2022/23	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept 2024/2025	Notes	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29
<b>Service Delivery Operating Income</b>										
<b>Service Delivery Income</b>										
<b>Grounds &amp; Premises Income</b>										
4500 SE Allotment Rents	3,432	4,000	3,957	43	5,600	Based on agreed fee increases for 2024/25	5,600	5,880	5,880	6,174
4510 SE Public Footpath Grant	1,573	1,722	415	1,307	0	LMP to be agreed for 2024/25	0	0	0	0
4511 SE Christmas Event income (Delete Code)	0	150	0	150	0	No income planned for 2024/25	0	0	0	0
4512 SE Misc Income Grounds & Premises National Grid	2,472	0	14	(14)	14	Based on Actual 2023/24	14	14	14	14
Wayleave Income (Rename Code)										
4513 SE Water Rates Income	0	3,560	952	2,608	1,714	Recharged water rates to Bowling Club. Based on YTD income (higher in summer mths)	1,886	2,074	2,282	2,510
4523 SE Service Delivery Income - Seagull Bags	1,140	2,003	686	1,317	0	CC replacing seagull bags with wheelie bins. Date TBC	0	0	0	0
<b>Total Grounds &amp; Premises Income</b>	<b>8,617</b>	<b>11,435</b>	<b>6,024</b>	<b>5,411</b>	<b>7,328</b>		<b>7,500</b>	<b>7,968</b>	<b>8,176</b>	<b>8,698</b>
<b>Town &amp; Waterfront Income</b>										
4520 SE Waterfront Income - Trusted Boat Scheme	1,945	4,265	2,440	1,825	3,000	Based on 36 users (2023/24) x £100 (incl VAT). Fees 2024/25 TBA	3,300	3,630	3,993	4,392
4521 SE Waterfront Income - Annual Mooring Fees	6,246	10,800	9,477	1,323	11,235	Fees for 2024/25 TBA				
4522 SE Waterfront Income - Daily Mooring Fees	875	2,400	2,730	(330)	3,276	Based on YTD income (higher during summer mths). Fees 2024/25 TBA	3,604	3,964	4,360	4,796
<b>Total Town &amp; Waterfront Income</b>	<b>9,066</b>	<b>17,465</b>	<b>14,647</b>	<b>2,818</b>	<b>17,511</b>		<b>6,904</b>	<b>7,594</b>	<b>8,353</b>	<b>9,189</b>
<b>Total Service Delivery Income</b>	<b>17,683</b>	<b>28,900</b>	<b>20,671</b>	<b>8,229</b>	<b>24,839</b>		<b>14,403</b>	<b>15,562</b>	<b>16,529</b>	<b>17,887</b>
<b>Total Service Delivery Operating Income</b>	<b>17,683</b>	<b>28,900</b>	<b>20,671</b>	<b>8,229</b>	<b>24,839</b>		<b>14,403</b>	<b>15,562</b>	<b>16,529</b>	<b>17,887</b>
<b>Service Delivery Operating Expenditure</b>										
<b>Service Delivery Expenditure</b>										
<b>Grounds &amp; Premises Expenditure</b>										
6209 SE Oyster Beds	3	1	0	1	1	Current Budget	1	1	1	1
6500 SE Tree Survey and Tree Maintenance	7,297	11,010	0	11,010	11,814	Current Budget + CPI 7.3%	12,676	13,602	14,595	15,660
6503 SE Allotments	1,700	1,321	138	1,183	1,418	Current Budget + CPI 7.3%	1,522	1,633	1,752	1,880
6506 SE Grounds Maintenance & Watering	5,678	10,000	5,107	4,893	10,730	Current Budget + CPI 7.3%	11,513	12,354	13,256	14,223
						Based on Actual YTD + CPI 7.3%				
6508 SE Public Toilets (Operational Costs)	4,839	4,430	2,359	2,071	5,655	(Saving £420 Legionella testing as being carried out in-house)	6,068	6,511	6,986	7,496
6517 SE Cross (Maintenance)	417	3,303	58	3,245	3,545	Current Budget + CPI 7.3%	3,804	4,081	4,379	4,699
6525 SE Public Toilets (Repairs & Maintenance Costs)	2,048	2,753	586	2,168	2,954	Current Budget + CPI 7.3%	3,170	3,401	3,649	3,916
6526 SE Tools, Equipment & Materials (Store & All Areas)	3,287	3,303	1,271	2,032	3,545	Current Budget + CPI 7.3%	3,804	4,081	4,379	4,699
6529 SE Refuse Disposal	5,465	6,056	2,221	3,835	6,499	Current Budget + CPI 7.3%	6,973	7,482	8,029	8,615
6907 SE Seagulls Bags	1,212	2,002	304	1,698	0	CC replacing seagull bags with wheelie bins. Date TBC	0	0	0	0
6530 SE Allotment Software NEW CODE					700	Minute - Services 63/23/24	751	806	865	928
<b>Longstone Expenditure</b>										
7100 LO Rates - Longstone	2,157	2,375	(6,261)	8,636	0	CC checking if rates charge due. Recommend safeguarding balance and Vire to 6590 SE EMF Utilities & Rates	0	0	0	0
7101 LO Water Rates - Longstone	2,203	4,012	1,420	2,592	3,352	Based on Actual YTD + CPI 7.35	3,597	3,859	4,141	4,443
7103 LO Electricity - Longstone	1,086	6,153	161	5,992	1,581	Based on annual kwh at current rates + 15%	1,696	1,820	1,953	2,096
7104 LO Fire & Security Alarm - Longstone	999	1,010	794	216	1,084	Current Budget + CPI 7.3%	1,163	1,248	1,339	1,437
7107 LO Rent - Longstone	4,620	4,955	1,925	3,030	5,120	No increase to annual rent £4,500 + insurance £180	5,494	5,895	6,325	6,787
7108 LO Cleaning Materials & Equipment - Longstone	537	677	132	545	727	Current Budget + CPI 7.3%	780	837	898	964
7110 LO General Repairs & Maintenance - Longstone	456	551	751	(200)	592	Current Budget + CPI 7.3%	635	682	731	785
7114 LO Equipment - Longstone	52	1,129	0	1,129	700	As per IT plan	751	806	865	928
7121 LO IT & Office Costs - Longstone	578	750	58	692	750	Based on Actual 2022/23 & 2023/24, No need to increase Budget 2024/25	805	863	927	994
<b>Total Grounds &amp; Premises Expenditure</b>	<b>44,634</b>	<b>65,791</b>	<b>11,024</b>	<b>54,767</b>	<b>60,767</b>		<b>49,531</b>	<b>53,146</b>	<b>57,026</b>	<b>61,189</b>
<b>Town &amp; Waterfront Expenditure</b>										
6504 SE Street Furniture (Maintenance)	893	2,000	253	1,747	2,500	To include additional cost for repairs to Town Clock	2,683	2,878	3,088	3,314
6505 SE Street Lighting	160	750	69	681	750	Based on Actual 2022/23 & 2023/24, No need to increase Budget 2024/25	805	863	927	994
6511 SE Tourism & Signage	746	250	182	68	269	Current Budget + CPI 7.3%	289	310	332	357
6512 SE Bus Shelters (Maintenance)	0	565	0	565	565	Based on Actual 2022/23 & 2023/24, No need to increase Budget 2024/25	606	651	698	749
6515 SE Festive Lights Maintenance & Electricity	1,319	3,500	457	3,043	3,756	Current Budget + CPI 7.3%	4,030	4,324	4,640	4,979
6519 SE Flags & Bunting	1,780	2,753	1,543	1,210	2,954	Current Budget + CPI 7.3%	3,170	3,401	3,649	3,916
6522 SE Pontoon (Maintenance Costs) (6522)	7,484	6,606	695	5,911	3,000	therefore reduce budget for maintenance 2024/25	3,219	3,454	3,706	3,977
6524 SE Vehicle Maintenance and Repair Costs	10,775	12,600	5,248	7,352	13,520	Current Budget + CPI 7.3%	14,507	15,566	16,702	17,922
6527 SE Salt Bins Refill	188	500	0	500	537	Current Budget + CPI 7.3%	551	606	667	735
6528 SE Pontoon Accommodation	6,282	11,921	2,507	9,414	6,335	Based on Mthly rental + CPI 7.3%	13,125	14,450	15,910	17,516
<b>Total Town &amp; Waterfront Expenditure</b>	<b>29,627</b>	<b>41,445</b>	<b>10,954</b>	<b>30,491</b>	<b>34,186</b>		<b>42,984</b>	<b>46,503</b>	<b>50,320</b>	<b>54,457</b>
<b>Total Service Delivery Expenditure</b>	<b>74,261</b>	<b>107,236</b>	<b>21,978</b>	<b>85,258</b>	<b>94,953</b>		<b>92,515</b>	<b>99,650</b>	<b>107,346</b>	<b>115,646</b>
<b>Service Delivery Staffing Expenditure</b>										
Service Delivery Staffing Expenses	3,906	5,504	1,694	4,797	5,906	Current Budget + CPI 7.3%	6,337	6,800	7,296	7,829
6676 ST SE Services Delivery Staff Training	6,536	11,010	1,947	9,820	6,500	Based on Actual 2022/23	12,122	13,346	14,694	16,178
Service Delivery Staffing Costs	202,994	217,402	75,381	179,523	289,150	PROVISIONAL FIGURE - Awaiting new NJC Scale for 23/24. Figures for 24/25 based proposed 23/24 NJC Scale + similar uplift	303,608	318,788	334,727	351,464
<b>Total Service Delivery Staffing Expenditure</b>	<b>213,436</b>	<b>233,916</b>	<b>79,022</b>	<b>194,140</b>	<b>301,556</b>		<b>322,067</b>	<b>338,934</b>	<b>356,717</b>	<b>375,470</b>
<b>Total Operating Expenditure</b>	<b>287,697</b>	<b>341,152</b>	<b>101,000</b>	<b>279,398</b>	<b>396,509</b>		<b>414,581</b>	<b>438,583</b>	<b>464,063</b>	<b>491,116</b>

Account	Actual 2022/23	Budget 2023/24	Actual YTD 2023/24	Budget Available 2023/24	Precept 2024/2025	Notes	Budget 2025/26	Budget 2026/27	Budget 2027/28	Budget 2028/29
<b>Total Service Delivery Operating Expenditure</b>	<b>287,697</b>	<b>341,152</b>	<b>101,000</b>	<b>279,398</b>	<b>396,509</b>		<b>414,581</b>	<b>438,583</b>	<b>464,063</b>	<b>491,116</b>
<b>Total Service Delivery Operating Surplus/ (Deficit)</b>	<b>(270,014)</b>	<b>(312,252)</b>	<b>(80,329)</b>	<b>(271,169)</b>	<b>(371,670)</b>		<b>(400,178)</b>	<b>(423,021)</b>	<b>(447,534)</b>	<b>(473,230)</b>
<b>Service Delivery EMF Expenditure</b>										
<b>Grounds &amp; Premises EMF Expenditure</b>										
6471 SE EMF Heritage Centre	2,071	0	1,473	6,417	1,000	As per 5 Year Plan	1,000	1,000	1,000	1,000
6571 SE EMF Saltash Recreation Areas	506	20,000	502	58,552	25,000	As per 5 Year Plan	25,000	25,000	25,000	25,000
6580 SE EMF Public Toilets (Capital Works)	1,690	0	0	8,310	1,000	As per 5 Year Plan	1,000	1,000	1,000	1,000
6588 SE EMF Victoria Gardens	0	0	0	10,000	5,000	As per 5 Year Plan	5,000	5,000	5,000	5,000
6589 SE EMF Community Tree Planting Initiatives	532	2,000	0	3,468	0		2,000	2,000	2,000	2,000
<b>6591 SE EMF Open Spaces &amp; Trees NEW CODE</b>					<b>3,000</b>	<b>As per 5 Year Plan</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>Longstone EMF Expenditure</b>										
7170 LO EMF Longstone Depot Capital Works	0	2,000	0	2,500	1,000	£1k for 5yr plan	1,000	1,000	1,000	0
<b>Total Grounds &amp; Premises EMF Expenditure</b>	<b>4,800</b>	<b>22,000</b>	<b>1,974</b>	<b>86,747</b>	<b>36,000</b>		<b>37,000</b>	<b>37,000</b>	<b>37,000</b>	<b>37,000</b>
<b>Town &amp; Waterfront EMF Expenditure</b>										
6570 SE EMF Notice Boards (Repair & Replace)	685	0	220	934	0		0	0	0	0
6572 SE EMF Festive Lights	14,668	10,000	0	10,051	30,000	Previous 5 year average spend £15k pa. To replace existing lights for better quality - Quote received to replace over 3 years £28k pa. Tender process to be reviewed 2024/25	30,000	30,000	30,000	30,000
6573 SE EMF Public Art & Maintenance	0	0	0	1,443	0		0	0	0	0
6574 SE EMF Salt Bins	0	0	0	2,464	0		0	0	0	0
6575 SE EMF Street Furniture (New & Replace)	1,411	0	0	1,037	463	Increase EMF to £1,500. Members to consider replacement of benches in Victoria Gardens	0	0	0	0
6578 SE EMF Equipment and Vehicles (Capital Works)	0	0	11,084	13,665	6,335	Increase EMF to £20k towards replacement vehicle	5,000	5,000	5,000	5,000
6582 SE EMF Town War Memorial	0	0	0	1,978	0		0	0	0	0
6584 SE EMF Pontoon Maintenance Costs	73	0	0	6,058	10,000	As per 5 Year Plan	10,000	10,000	10,000	10,000
6590 SE EMF Utilities & Rates	0	0	0	2,157	0		0	0	0	0
6700 EMF Staff Contingency (Service Delivery)	0	3,207	6,421	112,169	0		0	0	0	0
<b>Total Town &amp; Waterfront EMF Expenditure</b>	<b>16,836</b>	<b>13,207</b>	<b>17,725</b>	<b>151,956</b>	<b>46,798</b>		<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>
<b>Total Service Delivery EMF Expenditure</b>	<b>21,636</b>	<b>35,207</b>	<b>19,700</b>	<b>238,702</b>	<b>82,798</b>		<b>82,000</b>	<b>82,000</b>	<b>82,000</b>	<b>82,000</b>
<b>Total Service Delivery Expenditure (Operational &amp; EMF)</b>	<b>309,333</b>	<b>376,359</b>	<b>120,700</b>	<b>518,100</b>	<b>479,307</b>		<b>496,581</b>	<b>520,583</b>	<b>546,063</b>	<b>573,116</b>
<b>Total Service Delivery Budget Surplus/ (Deficit)</b>	<b>(291,650)</b>	<b>(347,459)</b>	<b>(100,029)</b>	<b>(509,871)</b>	<b>(454,468)</b>		<b>(482,178)</b>	<b>(505,021)</b>	<b>(529,534)</b>	<b>(555,230)</b>